How to create the password before granted get access the EQA webtool

Mandatory

Go to https://guest.dtu.dk/Sites/GuestLogin/RetrievePassword.aspx
After clicking the link, you can follow the below steps to reset your password.

Step 1

1. Enter your Username or the Email associated with your profile.
2. Click on Email, an email will shortly be sent to the email address associated to the profile.

Optional

Here you can change your password after resetting of the password

go to https://guest.dtu.dk/Sites/GuestLogin/Default.aspx
After clicking the link, you can follow the below steps to change your password.

Step 1

1. enter your username and password
2. click on (Login)

Step 2

Once logged in, click on (Update password)

Step 3

1. Under (Update password) please fill out the field for your news password
   a. The password must contain at least 12 and at most 50 characters (a-Z, 0-9, {-,.,_,=,?,!,+})
   b. Avoid using your first name, last name or user ID as part of your password as this will cause problems when logging in on some systems and services on DTU, particularly Windows services
   c. You are not allowed to use number sequences such as e.g. "123" or "654"
   d. You are not allowed to repeat the same character/number three or more times in a row, e.g. "aaa" or "000"
2. Write the same password again in the (repeat) field so that the texts in the two fields match
3. Click on the (Update password) button to save the password change

Please note that it can take up to 15 minutes before the password change is in the system.